Item 6.6
At Council
26 October 2026

Relevant Information for Council

FILE:	**X127940**	**DATE:**	23 October 2026
TO:	Lord Mayor and Councillors		
FROM:	Veronica Lee PSM, Executive Director City Services		
THROUGH:	Monica Barone PSM, Chief Executive Officer		
SUBJECT:	Information Relevant To Item 6.6 – Tender - T-2025-1713 - City Road Works and Services		

For noting

This memo is for the information of the Lord Mayor and Councillors.

Background

At the meeting of the Corporate, Finance, Properties and Tenders Committee on 19 October 2026, Councillors sought further information on whether the contract/s could be exited early (and any implications).

The tender for the City's Road Works and Services included the following Categories:

- Category 1 - asphalt, concrete and road services
- Category 2 - asphalt supply
- Category 3 - ready-mixed concrete and concrete materials supply.

Separate contracts will be established for each Category.

The Contracts do not require the City to issue any work. The Contracts can therefore remain active and only be used when services or materials are required, without the need to terminate.

However, the City may terminate the Contracts for convenience, with prior written notice. The notice period for Category 1 is 20 business days. The notice period for Category 2 and Category 3 is 30 days.

Before any contract is terminated the City would need to determine alternative service delivery methods and a transition plan.

Memo from Veronica Lee PSM, Executive Director City Services

Prepared by: Pamela Urquhart, Infrastructure Delivery Manager

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Approved

P. M. Barone

MONICA BARONE PSM

Chief Executive Officer